**Volunteer Job Description**

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| **Job Title**Campus Activities Volunteer  |
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| **Department**Community |  |
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| **Reports to (Job Title)**Community Asset Manager  |
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| **Responsible for:**Providing activities for young people |  |
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| **Location**YMCA Youth Campus and locations around North Staffordshire |  |

YMCA is a Christian organisation, committed to Equality and Diversity in the Workplace. YMCA is committed to the safeguarding of children, young people and vulnerable adults.

**Job Purpose**

To provide activities, opportunities and workshops on campus and across the city, positively promoting the work of YMCA North Staffordshire.

**Duties and responsibilities**

* To coordinate and deliver activities to young people at YMCA North Staffordshire’s Youth Campus.
* To provide supervision, motivation and inspiration to young people.
* To support community deliveries as and when required.
* To ensure all safeguarding and critical incidents are reported within the correct timeframe, always ensuring the safety and welfare of young people.
* To attend regular training and development sessions to maintain an up-to-date knowledge of safeguarding, Health & Safety and local policy developments.
* To have a thorough understanding of Safeguarding to protect everyone from harm in accordance with current legislation.
* To fully comply with all the YMCA's policies and procedures relating to Safeguarding, Equality and Diversity, Professional Boundaries, Confidentiality & Data Protectionand Health and Safety and to undertake training in these areas when required. Undertake such other duties as may reasonably be required.

**Person Specification**

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| Essential  |
| Knowledge |
| * An understanding of young people and what inspires them to get involved in events and activities.
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| Relevant Experience |
| * Working with young people.
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| Skills and Ability |
| * Excellent communication and networking skills.
* Good organisational skills.
* Ability to work independently.
* Ability to manage your time and workload effectively.
* Excellent team player.
* Willingness to share good practice with colleagues.
* Knowledge of various methods of monitoring/recording information and awareness of its importance.
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| Other Requirements  |
| * Willing to undertake any training to aid personal development.
* Undertake other duties as may reasonably be required.
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| Desirable |
| Knowledge |
| * Knowledge of the youth sector.
* Understanding how to get the best out of young people.
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| Relevant Experience |
| * Working with young people in schools, colleges, churches or other relevant environments.
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| Skills and Ability |
| * Managing projects and coming up with fresh ideas to engage young people.
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| Other Requirements  |
| * Links to the local community would be advantageous.
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