**Volunteer Job Description**

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| **Job Title**  Painter & Decorator Volunteer | |
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| **Department**  Facilities and Estates |  |
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| **Reports to (Job Title)**  Facilities and Estates Manager | |
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| **Responsible for:**  Painting and Decorating services |  |
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| **Location**  YMCA North Staffordshire |  |

YMCA is a Christian organisation, committed to Equality and Diversity in the Workplace. YMCA is committed to the safeguarding of children, young people and vulnerable adults.

**Job Purpose**

To implement and maintain high quality paint work to meet the desired standard set by the Facilities and Estates Manager.

**Duties and responsibilities**

* To work within the maintenance and wider teams of the YMCA.
* To maintain a suitable working environment to keep yourself and others safe from harm or accident.
* To carry out preparation works to ‘make good’ the surfaces prior to commencing with the decoration.
* To apply the correct paint finishes to walls and woodwork.
* To keep the finishes in good repair.
* To clean up after works have been completed.
* To undertake such other duties as may reasonably be required.
* To always comply fully with the YMCA North Staffordshire’s policies and procedures relating to Safeguarding, Equality and Diversity, Professional Boundaries, and Health and Safety and to undertake training in these areas when required.
* To maintain confidentiality.
* To uphold and maintain the Christian values and ethos of the YMCA.
* To take part in any core training that is required to fulfil the role.

**Person Specification**

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| Essential |
| Knowledge |
| * NVQ or equivalent up to level two in painting and decorating. |
| Relevant Experience |
| * Experience in decorating, painting, woodwork or wall papering. * Working as part of a team. * Highlighting any work that needs to be done by other team members. |
| Skills and Ability |
| * Good communication skills. * Self-motivated and proactive, able to troubleshoot. * Willingness to work flexibly. * Ability to carry out audits and maintain stock control. * Able to learn new skills quickly. * Able to work unsupervised. |